

Guidelines for writing up homework solutions

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One skill that we will work on developing is the ability to clearly and effectively communicate mathematical ideas. To help you develop this skill, I am asking you to think about these guidelines as you write and submit your work. This will also help with giving better feedback on your work.

- Your handwriting should be legible and scans should be clear.
- Problems should be numbered on the left side of the page.
- Put a box around or highlight final answers.
- For problems that require explanation, write in complete sentences.
- Leave a visible separation between problems.
- Leave the top of each page and margins blank for feedback.
- It's good practice to first work out the solution on scratch paper, and then neatly write up a final draft, but if you're pressed for time or you think it's taking too long, turning in your first attempt is ok. The important thing is to do what's necessary to communicate your thought process clearly.
- Keep the following potential audiences in mind: me, your instructor, and class graders who want to see your understanding and want to help; your classmates who you're trying to explain your thought process to; your future self who is using the assignment to review.

My goal in providing these guidelines is for you to turn in neat, complete assignments that are easy to read, self-contained, and can be looked back upon as study tools.

*These guidelines are adapted from math.hmc.edu/homework